



A Registered Charity in England and Wales: Number 1174123

Surrey Bees CIO Apiary Rules 2019

Effective from 01/04/2019 until 31/03/2020

1. Before entering the apiary site, members and visitors must have read and understood these rules and signed the agreement at the end to indicate agreement to abide by them.
2. By placing a hive/colony in the apiary the hive/colony owner agrees to pay the annual fees and charges and that if they consistently fail to comply with the apiary rules or instructions from the SB CIO apiary team or pay the fees they will be asked to remove their hives/colonies.
3. Only SB CIO current full members may keep hives/colonies at the apiary. Associate members are not permitted to keep hives/colonies at the apiary. Full members can keep up to 3 hives/colonies at the apiary, providing there is capacity at the apiary site. Before expanding or bringing extra colonies into the apiary the agreement of the apiary manager must be obtained. A NUC of bees counts as one colony
4. Surrey Bees CIO members will:
 - Have free access to their hive(s) during open apiary sessions. Open apiary sessions will be held on Tuesday evenings 6pm until 8pm
 - **Not** visit the apiary on Wednesday evenings when the apiary is to be used solely by SBT for training purposes.
 - Only visit the apiary at other times if parking on the road.
5. SB CIO members will be able to use the car park yard opposite the apiary, during the open apiary session on a Tuesday evening only until the 31st May 2019. Parking inside the apiary is forbidden. If members require vehicle access to the apiary for a reason, please contact the apiary manager.
6. At no time are vehicles permitted to park in front of any of the locked gates or to block any of the entrances to the car park or the apiary. The gate to the car park is to remain closed at all times during apiary sessions (to prevent opportunists). All SB CIO members should close the gate after entering or leaving the parking area.
7. All SB CIO members who keep bees at the apiary, are required to contribute to the management and general upkeep of the apiary, by participating in maintenance working parties when possible on dates/times to be scheduled in advance.
8. Correct protective clothing to include [wellington boots, a full bee suit or bee jacket (with suitable veils) and disposable gloves] must be worn before entering the hive area. Leather gloves are not permitted.
9. Any member or visitor to the apiary must on arrival, inform the SB CIO apiary team if they are present, if they have any reason to believe they are susceptible to an allergic reaction to bee or wasp stings. They must also inform the apiary team if they carry an EpiPen. SB CIO cannot be held liable for allergic reactions. Members should not visit the apiary alone.



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10. If a member is stung whilst at the apiary the SB CIO apiary team must be informed immediately if they are present. If a member feels unwell following a bee sting at the apiary the SB CIO apiary team will monitor the effect and alert the emergency services if required. In the case of a serious accident or anaphylactic shock, a member must telephone the emergency services, 999. The location of the apiary site is at the junction of Lock Lane and Pyrford Road, Pyrford GU22 8UX. Six figure OS map reference OS X-504738 OS Y-159013 LR= TQ047590
11. Members and visitors under the age of 18 are not permitted into the apiary unless accompanied by their parent or guardian and a member of the SB CIO apiary team must be present.
12. The location for the hive/colony will be allocated by the apiary manager and a permit will be issued once annual fees have been paid. The permit should be clearly displayed on the hive. Members should not place or reposition hives/colonies without prior agreement of the SB CIO apiary manager. Each hive/colony owner shall ensure that all personal property they have on site bears a personalised mark or identifying label.
13. The charge for keeping hives/colonies at the apiary is £15 per year (or part year) for the 1st hive/colony, £10 for each additional hive/colony.
14. The payment charge for keeping hives/colonies at the apiary is to be made in advance of the season by 1st April at the latest or on the date the hive/colony is moved onto the site if after the 1st April.
15. The hive/colony owner retains full responsibility for the safety of others, for complying with the statutory regulations and for the proper upkeep and security of their hives/colonies. Items creating potential trip hazards, ill-tempered, dangerous, diseased bees or mismanaged colonies will not be tolerated.
16. A record must be kept for each hive/colony. This should be updated after each inspection and kept under the hive lid. In the event of an inability to inspect hives/colonies due to illness or another emergency one of the SB CIO apiary team must be advised.
17. During inspections if a member suspects disease in their colony they must inform the apiary manager immediately.
18. Each SB CIO member is responsible for providing their own equipment and ensure that all their equipment is clean before and after use. If opening their own hives/colony in the absence of one of the SB CIO team the apiary manager should be notified. The member will be responsible for any accident or mishap to their own or any other hive/colony due to their activities.
19. During hive/colony management if weights to be lifted are not within the capability of the member, they should obtain assistance.



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20. With the exception of an authorised Bee Inspector, on no account may anyone open a SB CIO member's hive/colony and remove/swap/replace/borrow any component, or brood or bees without the written authorisation of the hive/colony owner. In circumstances that SB CIO apiary manager suspects there might be an issue with a member's hive/colony, which could be detrimental to other hives/colonies in the apiary, or it has not been inspected for at least 3 weeks, the SB CIO apiary manager will notify the owner and act to mitigate the problem and open the hive/colony to make an inspection.
21. If the SB CIO apiary team or a SB CIO member sees a swarm leaving or resting on a SB CIO member's hive, that swarm is deemed to belong to the owner of that hive/colony. Appropriate prompt action should be taken to notify the owner. The swarm should be collected if possible and kept safely until the hive/colony owner is able to retrieve it. If the hive/colony owner does not claim the swarm within 24 hours the swarm becomes the property of the person that collected it or may be donated to the SB CIO charity. If the hive/colony owner claims the swarm they will compensate for the cost of any non-reusable equipment if used (eg cost of the NUC box and frames) alternatively, they can donate the swarm to the SB CIO charity. Emergency contact numbers on hive notes are required to support this process.
22. Treatment of the hives/colonies against communicable bee diseases and parasites will be carried out with the knowledge and supervision of the SB CIO apiary manager, who may issue special instructions to deal with a particular health or safety threat to the hives/colonies or to beekeepers. The SB CIO apiary manager will decide when members should treat hives/colonies and what form of treatment to use.
23. The apiary manager retains the option to coordinate:
- Appropriate disease treatments. A small charge will be made if your hive is treated, even if you did not specifically request the treatment, but it was deemed necessary in the interest of the health of all the colonies in the apiary.
 - Honey harvest times.

Statement

I have read and understood the SB CIO apiary rules and agree to abide by them and pay all fees / reimburse all costs Surrey Bees CIO make on my behalf. I acknowledge that I enter the apiary entirely at my own risk and I indemnify SB CIO against any claim I may make arising from my actions.

Signed: _____

Print Name: _____

Date: _____